



**Position: Part-Time Video Production Crew**  
**Facility Name: BMO Harris Bank Center and Coronado Performing Arts Center**  
**Location: Rockford, IL**

**POSITION: Part-Time Video Production Crew**

**DEPARTMENT: Rockford IceHogs**

**REPORTS TO: Multimedia Manager**

**FLSA STATUS: Non-Exempt**

### **Summary**

SMG, the leader in privately managed public assembly facilities has immediate openings for Part Time Video Production Crew at the BMO Harris Bank Center in Rockford, IL. This position works as part of a crew that produces video board content for live sporting events, live entertainment shows and other events that utilize the video board production facilities. Under direction of the Multimedia Manager, the Part Time Video Production Crew's primary responsibilities include the following functions in accordance with SMG policies.

### **Essential Duties and Responsibilities**

- Work as part of a team in producing video board content during live sporting and entertainment events.
- Required to have a thorough knowledge of building policies, procedures and event requirements
- Operate the production equipment in a professional and competent manner
- Be flexible and willing to train on several different pieces of production equipment

### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education and/or Experience**

- High school diploma
- Must be 18 years of age

### **Skills and Abilities**

- Ability to understand and follow instructions
- Ability to work with minimum supervision and understand verbal and written instructions
- Must be friendly and personable with excellent communication skills
- Must be able to think and react quickly in a fast-paced work environment
- Must be proficient with computers
- Must have excellent spelling skills
- Ability to work flexible hours including days, nights, weekends and holidays based on the event schedule
- Prior experience with live video production equipment a plus
- Ability to commit to the full hockey season schedule a plus
- Knowledge of Adobe Photoshop, Illustrator and Premiere a plus

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with infirmities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit or stand for long periods during an event; talk and hear. This position may require work inside or outside of the building, as needed by events.

**Note**

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

**To Apply**

External- <https://recruiting.adp.com/srccar/public/RTI.home?c=1152751&d=ExternalCareerSite&r=5000414274906#/>

Internal- <https://recruiting.adp.com/srccar/nghome.guid?c=1152751&d=InternalCareerSite&r=5000414274906#>

Recruiter – Lakin Eckhardt  
BMO Harris Bank Center  
300 Elm Street  
Rockford, IL 61101

Applicants that need reasonable accommodations to complete the application process may contact 815-489-8237.

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.