



Position- Kitchen Staff
Facility Name- BMO Harris Bank Center
Location- Rockford, IL

POSITION: Kitchen Staff
DEPARTMENT: Savor
REPORTS TO: Director of Food and Beverage
FLSA STATUS: Part-time Non Exempt

Summary

SMG, the leader in privately managed public assembly facilities, has an excellent and immediate opening for the Kitchen Staff Position for BMO Harris Bank Center-Savor. This position works in the main kitchen preparing food items for the facility.

Essential Duties and Responsibilities

Include the following. Other duties may be assigned.

- Fulfilling the service per each Banquet Event Orders (BEO).
- Maintaining all kitchen equipment cleanliness and annual maintenance.
- Must be creative in designing buffet food presentations.
- Preparing recipes as directed.
- Must take direction well.
- Maintain clean safe working environment.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

At least one year experience in a banquet facility preparing meals for large events.

Skills and Abilities

- Ability to work with other staff members in the facility.
- Ability to undertake and complete multiple tasks.
- Ability to be creative with buffet food presentations and maintain a quality product.
- Attention to detail.

Other Qualifications

- Complies with all portion sizes, quality standards, department rules, policies and procedures.

- Identifies and selects cuts of meat, poultry, shellfish, fish, game, fruits or vegetables used for cold food productions.
- Prepares vegetables for salads by peeling, paring, coring, portioning, washing, sectioning, zesting, cutting or scoring.
- Prepares garnish for cold food plates and platters.
- Slices meats, cheeses, vegetables, and other items for salads, sandwiches or cold platters.
- Assembles sandwiches, cold appetizers, cold platters, sandwiches, desserts.
- Prepares salad dressings, cold sauces and dips.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; talk and hear. This position may require work inside or outside of the building, as needed by events.

Note

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

To Apply

External-

<https://recruiting.adp.com/srccar/public/RTI.home?c=1152751&d=ExternalCareerSite&r=5000404792406#/>

Internal-

<https://recruiting.adp.com/srccar/nghome.guid?c=1152751&d=InternalCareerSite&r=5000404792406#/>

Recruiter- Lakin Eckhardt
BMO Harris Bank Center
300 Elm St
Rockford, IL 61101

Applicants that need reasonable accommodations to complete the application process may contact 815-489-8237.

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.