



Position opening:	Multi-Media Manager
Facility Name:	BMO Harris Bank Center
Location:	Rockford, IL

POSITION: Multi-Media Manager
DEPARTMENT: Rockford IceHogs
REPORTS TO: Director of Business Operations
FLSA STATUS: Salaried Exempt

POSITION SUMMARY

SMG, the leader in privately managed public assembly facilities, has an immediate and excellent opening for a Multi-Media Manager at the BMO Harris Bank Center in Rockford, Illinois. This is a full-time position, primarily responsible for creation of animated/still graphics for videoboard and marketing materials and managing the video booth and staff.

MAJOR RESPONSIBILITIES

- Creation of animated/still graphics for videoboard and marketing materials.
- Videos include introduction videos, pump up videos, highlight videos, etc.
- Brainstorming as part of a creative team to help reach desired vision of client.
- Prepare rough elements for initial concept presentations for clients to review as part of brand marketing.
- Assist in shooting video/headshots as needed.
- Stay up to date with new technologies and trends.
- Manage video booth/staff during games and other events as assigned. Knowledge of running the video booth equipment and directing games are a plus.
- Other duties as assigned by the Director

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

KNOWLEDGE, SKILLS AND ABILITIES

- 3- 5 years of relevant experience
- Strong fundamentals in design, video, animation, typography, and color
- Excellent understanding of compositing
- Working knowledge of 2D/3D software such as After Effects, 3ds max/cinema 4d, InDesign, Photoshop, and Illustrator. Click effects and Pro presenter experience is a plus.
- Possess a strong sense of self-motivation, initiative and time-management skills
- Video shooting and editing with premiere pro.
- Positive team player
- Ability to work nights and weekends for all IceHogs home regular season, post season games and other events as needed
- Creative mind who can think outside the box

- Knowledge of hockey

WORKING CONDITIONS

This position is not substantially exposed to adverse conditions. Person must have ability to use computer keyboard as well as visual acuity. Hours of work may vary due to event coverage, with core hours between 9:00AM and 5:00PM.

OTHER

Requires ability to work flexible hours, including nights, weekends and holidays, in addition to normal business hours.

NOTE

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

TO APPLY

This position offers a competitive salary and benefit package. **Please send your most recent resume and cover letter which includes salary requirements to:**

Human Resources Department
Karen Donoghue, Corporate Recruiter
BMO Harris Bank Center
300 Elm Street
Rockford, IL 61101
Fax 815-380-6489
humanresources@smgrockford.com

No Phone Calls Please

Applications are available on our website www.thebmoharrisbankcenter.com and at the BMO Harris Bank Center Security Desk on Church Street.

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans are encouraged to apply. VEVRAA Federal Contractor.