



Position: Part Time Prep Cook
Facility Name: BMO Harris Bank Center
Location: Rockford, IL

POSITION: Part Time Prep Cook
DEPARTMENT: SAVOR Food and Beverage
REPORTS TO: Executive Chef & Director of Food and Beverage
FLSA STATUS: Non-Exempt

SMG, the leader in privately managed public assembly facilities, has an immediate opening for a Part Time Prep Cook at the BMO Harris Bank Center in Rockford, IL. Under the direction of the Executive Chef and Director of Food and Beverage the primary responsibilities include the following functions in accordance with SMG policies.

Essential Duties and Responsibilities

- Properly prepares, measures, and portions all food items in a timely manner
- Complies with all quality standards, department rules, policies and procedures
- Utilizes and sets up kitchen equipment to prepare food items such as: knives, slicers, whips, pots, pans, warmers, steamers, grills, ovens, etc.; properly uses ALL kitchen equipment
- Ensures proper food temperatures are maintained, food is stored correctly, and ensures freshness and quality of all items
- Packages all products to proper specifications
- Performs opening, closing and side work duties as instructed and according proper guidelines
- Keeps workstation and equipment clean, organized, sanitized, and sufficiently stocked
- Follows and upholds all health codes and sanitation regulations
- Uses waste control guidelines and records all waste on spoilage sheet
- Performs other duties assigned
- Prepare and serve hot and cold food items

Qualifications

- Must be 18 years of age or older
- Must be able to pass a criminal background check
- Must be available nights, weekends and holidays

Education And /Or Experience

- Bachelor's degree from an accredited four-year college or university
- 2 years related experience and/or training; or an equivalent combination of education and experience

Skills and Abilities

- Must be friendly and personable with excellent customer service skills
- Must be a team player and work well with others
- Knowledge and ability to secure a premises
- Attention to detail

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facilities, to stand for long periods of time, to kneel, to see and to hear satisfactorily.

Note

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

To Apply

Apply at- <https://recruiting.adp.com/srccar/public/RTI.home?c=1152751&d=ExternalCareerSite&r=5000251794806#/>

Internal- <https://recruiting.adp.com/srccar/nghome.guid?c=1152751&d=InternalCareerSite&r=5000251794806#/>

Recruiter – Gretchen Gilmore
BMO Harris Bank Center
300 Elm Street
Rockford, IL 61101

Applicants that need reasonable accommodations to complete the application process may contact 815-489-8233.

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

Date Opened: 8/25/17

Closing Date: 9/15/17