



Position: Part Time Retail Sales Associate
Facility Name: BMO Harris Bank Center
Location: Rockford, IL

POSITION: Part Time Retail Sales Associate
DEPARTMENT: Oink Outfitters-Retail Sales
REPORTS TO: Store Manager
FLSA STATUS: Non-Exempt

Summary

SMG, the leader in privately managed public assembly facilities has immediate openings for Part Time Retail Sales at the BMO Harris Bank Center in Rockford, IL.

Essential Duties and Responsibilities

- Provide all guests a positive first impression by offering superior guest service
- Accurately operate the cash register to sell merchandise and balance cash drawer at end of game
- Accept payments via cash, check, gift card or credit card
- Demonstrate ability to interact with large masses of customers in a fast paced environment
- Maintain an awareness of all apparel/merchandise options and trends
- Keep store fully stocked by pulling back stock of merchandise
- Maintain displays, neatness of store and proper signage

Qualifications

- Must be 18 years of age or older
- Must be able to pass a criminal and credit back ground check
- Must be available nights, weekends and holidays

Education and/or Experience

- Must have a minimum of a high school diploma
- Retail experience preferred

Skills and Abilities

- Must be friendly and personable with excellent customer service skills
- Must be a team player and work well with others
- Need to be confident and comfortable engaging with customers
- Need to work quickly and handle large volume of customers/transactions

Computer Skills

- Must be able to use a cash register

Physical Demands

- Must be able to lift boxes of merchandise and move racks around store

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; talk and hear. This position may require work inside or outside of the building, as needed by events.

Note

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

To Apply

Apply at- <https://recruiting.adp.com/srccar/public/RTI.home?c=1152751&d=ExternalCareerSite&r=5000236758206#/>

Internal- <https://recruiting.adp.com/srccar/nghome.guid?c=1152751&d=InternalCareerSite&r=5000236758206#/>

Recruiter – Gretchen Gilmore
BMO Harris Bank Center
300 Elm Street
Rockford, IL 61101

Applicants that need reasonable accommodations to complete the application process may contact 815-489-8233.

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

Date Opened: 7/12/17

Closing Date: 7/31/17